

# **CI** FIRST HOME SAVINGS ACCOUNT (FHSA) APPLICATION

Mutual Fund Application Form

#### **CI INVESTMENTS INC.'S PRIVACY NOTICE**

CI Investments Inc. doing business under the registered business name of CI Global Asset Management ("CI GAM", "we", "our", "us") are committed to respecting and protecting the privacy and confidentiality of the information you have entrusted with us. This Privacy Notice outlines how we collect, use, disclose, store and safeguard your personal information.

#### WHAT INFORMATION DO WE COLLECT?

We collect information, including sensitive personal information, such as social insurance number, required to establish and service your accounts in compliance with federal and provincial laws as well as our financial self-regulatory organization requirements. We maintain audio recordings of in-coming and outgoing telephone calls. You may access our full Privacy Policy Notice online at <u>www.cifinancial.com/ci-gam/ca/en/legal/privacy.html</u>. If you choose to interact with us online via our web portal or through e-mail, we will monitor and record your usage information (please see our Online and Mobile Privacy Policy at <u>www.cifinancial.com/ci-gam/ca/en/legal/privacy.html</u> for additional details).

#### HOW DO WE COLLECT INFORMATION?

We collect information directly from you or from your authorized representative(s), such as your financial advisor or their dealership. Depending on how you choose to do business with us, this information may be collected on Applications, forms, over the phone, in person, through the internet, through your mobile device or through other forms of communication. We also collect information about you indirectly where permitted by law. We limit the collection of information to what is necessary to fulfill the purpose for which the information is collected.

#### HOW DO WE USE THE PERSONAL INFORMATION WE COLLECT?

In addition to the purposes set out in our full Privacy Policy Notice (<u>www.cifinancial.com/ci-gam/ca/en/legal/privacy.html</u>), we may use your information to:

- I. Provide and manage products and services you have requested, including to:
- a) Open and operate your account,
- b) Verify your identity,
- c) Execute your transactions,
- d) Record and report account status back to you,
- e) Provide personalized service and support, and
- f) Respond to any request or questions you may have.
- II. Understand our customers and to develop and tailor our products and services by performing data analytics to:
- a) Determine suitability of products and services for you,
- b) Determine your eligibility for certain of our products or services of others,
- c) Communicate with you about products and services that may be of interest,
- d) Provide you with quality individualized client service and support, and
- e) Market and advertise to clients and prospective clients.
- III. Legal and Regulatory Obligations
  - a) Provide all required tax reporting,
  - b) Comply with legal, regulatory, and contractual requirements, or as otherwise permitted by law,
  - c) Fulfill obligations under federal anti-money laundering and suppression of terrorism legislation,
  - d) Meet obligations as a member of various self-regulatory organizations,
  - e) Protect our interests, including recovering any debts you may owe us, and
  - f) Protect against fraud and other crime and to manage risk, including conducting investigations and proactive crime prevention measures.

We do not sell or rent client lists or personal information to third parties.

#### **DISCLOSURE OF YOUR PERSONAL INFORMATION**

Employees or authorized representatives of CI Investments Inc. ("CI GAM"), who will be responsible for functions relevant to the purposes identified above, and other persons authorized by you or by law, will have access to the personal information contained in your file. We share your personal information with CI Financial company affiliates, such as Assante Wealth Management (Canada) Ltd. ("AWM"), CI Private Counsel LP, ("CIPC"), CI Investment Services Inc. ("CIIS"), and WealthBar Financial Services Inc. ("WealthBar") and their subsidiaries where necessary to administer and service your account.

We provide your information to third parties, including:

- Third party service providers for the servicing purposes described above We do not authorize our service providers to use or disclose the personal information for their own marketing or other purposes. We engage service providers pursuant to a written agreement which requires them to protect personal information with equivalent safeguards that we would use. Our service providers may be located in Canada or other jurisdictions or countries and may disclose information in response to valid demands or requests from governments, regulators, courts and law enforcement authorities in those jurisdictions or countries in accordance with the applicable law in that jurisdiction or country. For more information on our information sharing practices, please contact our Privacy Officer.
- To governments, government agencies, regulators, including self-regulatory authorities, when required or permitted to do so by law, including in response to a search warrant, court order, or other demand or inquiry which we believe to be valid.
- To your financial advisor and their dealership where necessary to administer and service your account.
- To your legal representatives and/or with other third parties at your direction for the purposes which you specify at the time of the direction.
- To financial institutions, securities dealers and mutual fund companies where necessary to administer and service your account.
- To protect our interests, we may disclose information to any person or organization, including an investigative body, in order to prevent, detect or suppress, financial abuse, fraud, criminal activity, protect our assets and interests, or manage or settle any actual or potential loss or in the case of a breach of agreement or contravention of law.
- · We may also disclose information to help us collect a debt owed to us.
- In the event of a transfer of a business, we may buy or sell a business (or evaluate those transactions) which would result in certain personal information forming business assets that would be purchased or sold as part of a transfer.
- We may transfer personal information as part of a corporate reorganization or other change in corporate control.
- In other situations where we have your consent, for instance, sharing your information with a joint account holder.

Information collected will be communicated outside of Quebec, both within Canada and other jurisdictions or countries and we may disclose information in response to valid demands or requests from governments, regulators, courts and law enforcement authorities in those jurisdictions or countries in accordance with the applicable law in that jurisdiction or country.

#### **PROTECTING INFORMATION**

We maintain appropriate physical, electronic, technological, procedural, and organizational safeguards to protect against unauthorized access, disclosure, copying, use or modification, theft, misuse, or loss of your personal information in our custody or control. These safeguards are appropriate to the sensitivity of the information, the purposes for which it is used, the quantity and distribution of the personal information and the medium on which we (or our service providers) store it. We limit access to your personal information to the employees and agents who require it for the purposes of their role. Your personal information

is only used for the purposes for which it was collected or where permitted by law. We store personal information for as long as is necessary to achieve the purposes for which it was collected or in accordance with applicable law.

#### ACCESSING OR CORRECTING INFORMATION

We are committed to being transparent and providing you with choices about how your information is used. You may inform us of your preferences by registering for our client web portal [Investor Online] online at <u>www.ci.com</u> and accessing the Privacy Preferences page. If you are unable to register online, you may also contact our client services via phone at 1-800-268-9374 or by e-mail to <u>service@ci.com</u>.

To correct or access your information, we encourage you to contact our Client Services department, access our Online web portal or consult your periodic statements. However, you do have the right to access and correct your personal information, or to find out to whom we have disclosed it. To make a formal request for access or correction, please send a written request addressed to the Privacy Officer, 15 York Street, 4<sup>th</sup> Floor, Toronto, ON, M5J 0A3. Please include your full name, address, telephone number, and account number(s) on all correspondence to us and provide enough detail to allow us to identify the information you want to access or correct.

#### **REVOKING CONSENT**

You may withdraw your consent for the collection, use and disclosure of your personal information at any time by forwarding a written request to the Privacy Officer. Please include your full name, address, telephone number and account number(s) on any correspondence to us. However, there are certain times when you may not withhold or revoke your consent including certain legal, regulatory, or contractual requirements. We must receive reasonable notice of your request in order to honour your consent withdrawal. Your decision to withhold or revoke your consent may limit the products and services that we may provide to you and may require you to close your accounts with us.

#### **OUR PRIVACY OFFICE**

If you have any questions or concerns about our privacy practices, the privacy of your personal information, or you want to change your privacy preferences, please contact our Privacy Officer. For changes to your privacy preferences please be reminded that you may update your selection by accessing the Privacy Preferences page of our web portal. We are committed to helping resolve your questions or concerns.

Cl Investments Inc. Privacy Officer, 15 York Street, 4th Floor, Toronto, ON, M5J 0A3

Last Updated: September 23, 2023



## **CI First Home Savings Account**

				RR # / B/U #	
1. Dealer and Representa	tive Information				
Dealer Number		Representative Number		Dealer Account Number	
x					
Representative's Signature (MA	NDATORY)				
		rent documents to verify t	he identity of th	e holder. I have made reasonable effort	s to determine if the holder
is acting on behalf of a third pa	rty.				
2. Holder Information					
Salutation: Mr. Mrs.	Miss Ms.	Dr.		Language Preference:	English French
First Marca			Level Marrie		
First Name		Initial(s)	Last Name		
Email Address					
Your email address is required t	to access your account i	nformation, trade confirm	ations, account s	statements and tax documents throug	h our secure InvestorOnline
(IOL) portal. You can request to	receive certain docume			ding on the products you hold. Please s	
available on InvestorOnline at <u>c</u>	<u>:I.com/I0I</u> .				
If you are unable to access the i	information online, plea	se call our Financial Service	e Centre at 1-800	)-792-9355.	
Street Address		Apt./Unit Number	City	Drovinco	Postal Code
Street Address		Apt./Onit Number	City	Province	Postal Code
Telephone (Mobile)	Telephone (Home)	Social Insuran	ce Number	Date of Birth (YYYY/MM/DD)	
l am a citizen of: Canada	USA				
	UJA	USA SSN/TIN		Other Tax Number	
Mailing Address (if different f	rom above):				
Street Address		Apt./Unit Number	City	Province	Postal Code

#### 3. Successor Holder/Designation of Beneficiary (you may select a Successor Holder and/or Beneficiary)

Successor Holder (Spouse or Common Law partner only):

I designate the person named below, who is my spouse or common-law partner, to become the Successor Holder of the account upon my death, if he or she is then living and remains my spouse or common-law partner, acquiring all of my rights as the Holder of my account upon my death.

If I have designated a Successor Holder and a Beneficiary(ies) and both survive me, the Successor Holder designation takes precedence and the Beneficiary(ies) may only receive proceeds from my account upon the death of the Successor Holder. However, the Successor Holder may, after my death, revoke or change the Beneficiary(ies) hereinafter named.

#### Beneficiary(ies):

I designate the person(s) named below, if then living, as Beneficiary(ies) to receive the proceeds of the accounts upon my death. I hereby revoke any previous designation of Beneficiary(ies) made by me for this account. Unless otherwise indicated, at the time of my death the proceeds of my account shall be divided equally between the surviving beneficiaries. The share belonging to the Beneficiary(ies) who predeceases me shall be paid proportionally to the remaining beneficiaries. Should all named Beneficiary(ies) predecease me, the proceeds of the account will be paid to my Estate. Beneficiaries may only be designated on registered plans and may not be applicable for Holders domiciled in Quebec.

### SUCCESSOR HOLDER

First Name

23-04-041\_E (09/23)

Initial(s) Last Name

#### 3. Successor Holder/Designation of Beneficiary (you may select a Successor Holder and/or Beneficiary) (continued)

#### **BENEFICIARY(IES)**

First Name	Last Name	Ту	pe	Relationship	Share %
		Primary	Contingent		
		Primary	Contingent		
		Primary	Contingent		
		Primary	Contingent		

Please review additional disclaimers and limitations in Section 7.

#### 4. Investment Selection

#### **One-Time Purchases:**

Client Cheque \$ \_

Transfer from existing CI account number: \_\_\_\_\_\_ Full In-Kind Transfer (as is) OR Allocated as per fund instruction below Transfer from external source (please attach T2033 or equivalent) to be allocated as follows:

Initial FHSA Set up Date (YYYY/MM/DD) Date indicated should reflect the opening of the Holder's first FHSA

#### **Systematic Plans:**

#### Frequency:

**OT** = One Time **W** = Weekly **BW** = Bi-Weekly (Every 2 weeks) **M** = Monthly **SM** = Semi-Monthly (Twice a month) **BM** = Bi-Monthly (Every 2 months) **Q** = Quarterly **SA** = Semi-Annually **A** = Annually

Fund Code	Purchase Amount		ISC Sales Charge (max 5%)	Wire Order Number	Systematic Plan PAC <sup>1, 2, 3</sup>	Frequency	Start Date (YYYY/MM/DD)
	\$	%			\$		
	\$	%			\$		
	\$	%			\$		2 <sup>nd</sup> Start Date (YYYY/MM/DD)
	\$	%			\$		

When specific instructions are not received, monies will be invested in the default fund as specified in the applicable Simplified Prospectus.

<sup>1</sup>"PAC" refers to Pre-Authorized Chequing plan. See the Funds' simplified prospectus for more information

<sup>2</sup> G5|20 Funds are not eligible for this optional service.

<sup>3</sup> Minimum of \$25 per fund, unless for Series E/EF/O where each subsequent investment must be at least \$5,000

#### Systematic Plans – PAC:

For a joint bank account, all Depositors must sign if more than one signature is required on cheques issued against the account.

#### <u>X</u> Signature(s)

By signing, you confirm that you have read and agree to the PAC Plan Agreement outlined on the back of this Application.

#### 5. Banking Details (please complete this section or provide bank details on a separate cover)

For Pre-Authorized Chequing (PAC). Note that where the Holder(s) information specified in Section 2 of this Application form matches the Holder(s) banking information, the banking information provided will be added to the account and used to receive deposits for ad hoc redemptions.

Transit Number	Bank Number			Account Number			
Account Holder's Name			c				
CDN Bank Account OR USD Bank Account	count	- 10 Mil		en entropy of the	NO ADDRESS CARDS	a anal reprise an Alarma	
<b>Note:</b> The currency of the Bank account must match the funds indicated.		Cheque Nu		(Branch) mber	Financial Institution (Bank) Number	n Destination and Account Number	

#### 6. Investment Advisory Fee Option

My (Our) dealer has agreed to provide various services to me (us) under the Investment Advisory Fee Option. In consideration of carrying out these services, I (we) agree to pay the investment advisory fee (the "Fee") set out below to my (our) Dealer. The Fee will be administered and calculated automatically by CI Investments Inc., the manager of these funds, and will be paid by the redemption of securities of each fund in my (our) account.

#### **1. Account Level Advisory Fee**

If you choose to select a flat Fee rate, this rate will apply to all existing and new fund(s) in the indicated account.

Please note that the annual Fee rates for Series F<sup>1</sup> securities cannot exceed 1.50% if this fee is collected by CI Investments Inc. on behalf of your representative's firm. Unless otherwise agreed, CI Investments Inc. collects the Fee for Series O<sup>2</sup>/Series P<sup>3</sup> securities, which cannot exceed 1.25% annually.

If the same Fee is to be applied to all funds currently residing within this account, please indicate the rate here: \_\_\_\_\_\_%

If you have selected an Account Level Advisory Fee rate, please note that section 2 below is optional and is to be completed only if certain fund(s) within the account require(s) a unique Fee.

#### 2. Fund Level Advisory Fee

If there is no Account Level Advisory Fee, and Fund Level Advisory Fee has been selected, the addition of new funds to an account will result in a 0% Fee being applied unless new fee instructions are submitted to CI Investments Inc. in good order. New funds include purchases, transfer-ins, and switch-ins (including automatic rebalancing to a new fund(s))

Fund Number	Fund Name	Rate
		%
		%
		%

In the case that there are non-G5|20 funds and G5|20 funds held within the account, unless I (we) provide other instructions, I (we) authorize the Fee to be paid through the redemption of securities applied proportionately to non-G5|20 funds held in my (our) account(s), otherwise they will be paid through the redemption of units of the G5|20 fund(s). I understand that any redemption of units from a G5|20 fund, including to pay Fees, will reduce the cash flow guaranteed to me (us).

#### 3. Family Group Advisory Fee

Note: Applicable to Series O and P securities only.

To establish a Family Group, please ensure that an Account Linking Form has been completed and submitted to CI Investments Inc. Note: The Family Group Level Advisory Fee rate will be applied to all new/existing funds residing in any account linked to the Family Group identified below, unless the account is subject to an Account Level Advisory Fee rate (or an Account or Fund Level Advisory Fee rate in the case of Series O and Series P securities only). Authorization from all account holder(s) within the Family Group is required to makes changes to a Family Group Advisory Fee rate.

If the same Fee is to be applied to all funds currently residing within this Family Group, please indicate the rate here: \_\_\_\_\_\_% (0 - 1.25%)

With respect to each of the three options above, I (we) understand that the Fee will be charged against the aggregate daily net asset value of applicable securities in my (our) account at CI Investments Inc. during each calendar quarter, calculated daily and charged at the end of the quarter, plus applicable provincial and federal taxes. The Fee payable on securities purchased during the quarter will be prorated for such quarter. I (We) acknowledge that the redemption of securities to pay the Fee plus applicable taxes could result in a personal obligation to pay income tax with respect to any capital gains realized.

I (We) will consult my (our) tax advisor regarding the tax consequences of investing in securities of the funds, including deductibility for tax purposes of the Fees paid. I (We) understand that my (our) Dealer, financial advisor, and CI Investments Inc. do not offer advice with respect to such issues and that I (we) should seek the counsel of a qualified tax professional.

<sup>&</sup>lt;sup>1</sup>Series F securities include Series F, FT5, FT8 and FH securities.

<sup>&</sup>lt;sup>2</sup> Series O securities include Series O, OT5 and OT8 securities.

<sup>&</sup>lt;sup>3</sup> Series P securities include Series P, PT5, PT8 and PH securities.

#### 7. Authorization

The undersigned hereby applies to CI Investments Inc. to: purchase securities of the fund(s) indicated in Section 4 (the "Funds"), redeem or exchange securities of the Fund(s) indicated in Section 4, and register securities in the name and address as shown in Section 2. I acknowledge receipt of the current fund facts in respect of my Fund purchase and understand that these transactions are made under the terms and conditions in the applicable Fund's disclosure documents. CI Investments Inc. may reject purchase applications within one business day of receipt. I have requested this document to be drawn in the English language. J'ai demandé à ce que ce document soit rédigé en anglais.

To Canadian Western Trust Company (the Trustee): I request that the Trustee file an election with the Minister of the National Revenue to register the qualifying arrangement as a FHSA under Section 146.6 of the Income Tax Act (Canada) and, if applicable, under any provincial income tax legislation. I acknowledge and agree to comply with the Declaration of Trust and Terms and Condition as set forth on the reverse side hereof including the above sections of the Application. I understand that I am solely responsible for determining the amount of contributions to the Account.

I am fully aware of the terms under which contributions may be made to this Account and that under the Income Tax Act (Canada) and, if applicable, the Taxation Act (Quebec), under which this Account is constituted and registered, tax may be payable on any of non-qualified investments in the Account.

By completing the Pre-Authorized Chequing ("PAC") information in Section 4 and providing authorization in Section 7, I confirm that all persons whose signatures are required to authorize transaction(s) in the bank account provided have read and agree to the PAC terms and conditions provided on the back of this Application.

Caution: The Benefidiary and/or Successor Holder designation provided in Section 3 is subject at all times to the laws applicable in the province or territory in which you reside. In addition, your Beneficiary designation may not automatically change as a result of any future change in marital status. It is your sole responsibility to ensure that the Beneficiary designation is permitted, effective and changed when appropriate. Electronic Beneficiary designations may be accepted but may not be legally valid/enforceable/honoured, and if providing a Beneficiary designation electronically you are strongly encouraged to also provide such Beneficiary designation in ink. If acting on the client's behalf pursuant to a power of attorney there are unique considerations regarding Beneficiary designations. You should obtain independent legal advice regarding the implications of Section 3.

By signing this Application, I confirm that I have read CI Investments Inc.'s Privacy Policy and I consent to my personal information being collected, held, used, and disclosed by CI Investments Inc. for the purposes listed in the Privacy Policy. If I have provided information about my Spouse or the Beneficiary of my Account, or another third-party, I confirm that I am authorized to do so. I understand that the Canada Revenue Agency will provide to CI Investments Inc. information necessary to administer and enforce this FHSA arrangement.

I certify my eligibility as a qualifying individual.

I certify that all information provided on the application form is true and correct and that I have have read and am bound by the information.

As an Individual Holder, I will notify the issuer if I become a non-resident of Canada.

<u>X</u>

Holder's Signature

Date (YYYY/MM/DD)

This Application is accepted by the undersigned in accordance with the Declaration of Trust on the reverse side of this Application.

CI INVESTMENTS INC. AS AGENT FOR THE CANADIAN WESTERN TRUST COMPANY, Trustee

Authorized Signature

We, Canadian Western Trust Company, a trust company existing under the laws of Canada, agree to act as Trustee for the CI First Home Savings Account (the "FHSA") created pursuant to the Application and this declaration of Trust (the "declaration") in accordance with the terms and conditions set out below:

## Some Definitions: In this declaration, in addition to terms defined elsewhere herein,

- "Act" means the *Income Tax Act* (Canada), and the regulations promulgated thereunder;
- "Agent" refers to the "Agent for the Trustee";
- "Applicable legislation" means all provincial and federal legislation governing the FHSA, the FHSA Assets and the parties hereto including, without limitation, privacy and securities legislation. Any reference to applicable legislation shall be deemed to include all such statutes and any regulations, policies, rules, orders or other provisions thereunder, all as may be amended, re-enacted or replaced from time to time;
- "Applicable Tax Legislation" has the meaning set forth in paragraph 1;
- "Application" refers to the Application form to which this declaration is attached;
- "**Beneficiary(ies)**" any person or qualified done, designated as a Beneficiary of an FHSA
- "Closing Date" has the meaning set forth in paragraph 12;
- "Contributions" has the meaning set forth in paragraph 4;
- "Dealer" refers to a registered investment dealer or mutual fund dealer and where a representative work
- "Group FHSA" has the meaning set forth in paragraph 36
- "Issuer" an entity (such as a bank, credit union, trust, or insurance company) that is authorized to open an FHSA on your behalf
- "Non-qualified investment" any property that is not a qualified investment for the FHSA setup as a trust
- "Purpose" has the meaning set forth in paragraph 2;
- "Qualifying arrangement" between a Holder and an Issuer that is registered with the Canada Revenue Agency
- "Qualifying home" means a housing unit located in Canada, or a share of the capital stock of a cooperative housing corporation, the Holder of which is entitled to possession of a housing unit located in Canada, except that, where the context so requires, a reference to a share with a right to possession of a housing unit described means the housing unit to which the share relates;
- "Qualifying individual", at a particular time, means and individual who
  - a) is a resident of Canada;
  - b) is at least 18 years of age; and
  - c) did not, at any prior time in the calendar year or in the preceding four calendar years, inhabit as a principal place of residence a qualifying home (or what would be a qualifying home if it were located in Canada) that was owned, whether jointly with another person or otherwise, by
    i) the individual, or
    - ii) a person who is the spouse or common-law partner of the individual at the particular time;
- "qualified investment" an investment in properties (except real property), including money, guaranteed investment certificates, government and corporate bonds, mutual funds, and securities listed on a designated stock exchange. The types of investments that qualify for FHSAs are generally similar to those that qualify for RRSPs.
- "qualifying withdrawal" of an individual means an amount received at a particular time by the individual as a benefit out of or under an FHSA if
  - a) the amount is received as a result of the individual's written request in prescribed form in which the individual sets out the location of a

qualifying home that the individual has begun, or intends not later than one year after its acquisition by the individual to begin, using as a principal place of residence;

- b) the individual
  - i) is a resident of Canada throughout the period that begins at the particular time and ends at the earlier of the time of the individual's death and the time at which the individual acquires the qualifying home, and
  - ii) does not have an owner-occupied home within the meaning of paragraph 146.01(2)(a.1) of the Act in the period
    - a. that begins at the beginning of the fourth preceding calendar year that ended before the particular time, and
    - b. that ends on the 31st day before the particular time;
- c) the individual entered into an agreement in writing before the particular time for the acquisition or construction of the qualifying home before October 1 of the calendar year following the year in which amount was received; and
- d) the individual did not acquire the qualifying home more than 30 days before the particular time;
- "representative" refers to the registered representative who advises You on your investments
- "**RRIF**" means a registered retirement income fund, as defined in the Act;
- "RRSP" means a registered retirement savings plan, as defined in the Act;
- "Successor Holder" your spouse or common-law partner, the Survivor as defined in the Income Tax Act
- "Survivor" a spouse or common-law partner of the deceased Holder before their death
- "We", "us", "our" and "Trustee" refer to Canadian Western Trust Company; and
- "You", "your" and "yours" refer to
  - a) until the death of the individual who has signed the Application, the individual; and
  - b) after the death of the individual who has signed the Application, the individual's Survivor, if the Survivor is designated under the Application to become a successor of the individual and is a qualifying individual and in each case, will be the "Holder" of the FHSA.

**1. Registration:** We will file an election with the minister of National Revenue to register the qualifying arrangement as an FHSA under the provisions of the Act and any applicable income tax legislation of a province of Canada (collectively, "Applicable Tax Legislation"). If registered, the FHSA will be a "qualifying arrangement" as defined in the Act and You will be known for the Purposes of the Applicable Tax Legislation as the "Holder" of the FHSA.

**2. Purpose of the FHSA:** The primary Purpose of the FHSA is for qualifying individuals to accumulate and invest funds to save for a down payment (the "Purpose"). The FHSA will be maintained for the exclusive benefit of You as the Holder, except as provided under paragraphs 20 as applicable.

**3. Compliance:** The FHSA shall, at all times, comply with all relevant provisions of Applicable Tax Legislation. You are bound by the terms and conditions imposed under Applicable Tax Legislation.

**4. Contributions:** Deposits to the FHSA made by You according to this declaration and the Applicable Tax Legislation will be called the "Contributions". Only You may make Contributions to the FHSA. Any dishonored cheques or other amounts that cannot be processed or are otherwise not accepted by the Trustee will not be considered to be Contributions to the FHSA. You will be responsible for determining the maximum limits for Contributions in any taxation year as well as any lifetime maximum limits as permitted by the Applicable Tax Legislation and for determining the taxation years, if any, in which such Contributions are deductible for tax Purposes. We will hold the Contributions and any income or gains from them, in trust for You. We will

invest and reinvest such income or gains accumulated in accordance with the instructions provided by You. These amounts, together with any amounts transferred to the FHSA under paragraph 13 hereto, will be called the "FHSA Assets". The Trustee is not responsible for determining whether the aggregate of all Contributions made by You to the FHSA in respect of a year exceeds the maximum amount that is permitted to be contributed to the FHSA in respect of the year. No Contributions to the FHSA may be made after the Closing Date.

5. Investments: FHSA Assets will be invested and reinvested from time to time in accordance with your investment instructions or those of your assigns subject to paragraph 25 hereto. Investment instructions must comply with requirements imposed by us in our sole discretion. Your FHSA will not be limited to investments authorized by law governing the investments of property held in trust other than the investment rules imposed by the Applicable Tax Legislation for a FHSA. We will only act on your instructions if they are in a form acceptable to us and are accompanied by related documents as required by us, in our sole discretion. We may accept and act on any investment instructions, which We believe, in good faith, to be given by You. At any time, it is your responsibility to ensure all investments held in the FHSA are gualified investments under the Applicable Tax Legislation. We may be entitled to a fee for any cash deposited in an account at Canadian Western Bank or for any investments made with Canadian Western Bank or, if requested by You, another financial institution, and if so, such a fee shall accrue to us. If We do not have any instructions from You at the time We receive a cash Contribution, We will deposit your cash Contribution in an interest-bearing account with us or Canadian Western Bank. The Trustee may retain all or such portion of the interest as it considers appropriate as a fee for services rendered in respect of the FHSA. The Trustee will only accept funds in Canadian or U.S currency. The acceptance of any other foreign currency is at the sole discretion of the Trustee.

Neither the Trustee nor the Agent (in its capacity as Agent) shall have any duty or responsibility, fiduciary or otherwise (including, for greater certainty, under any legislation regarding Trustee investment duties and powers) to make or choose any investment, to decide whether to hold or dispose of any investment or to exercise any discretion with regard to any of the FHSA Assets, except as otherwise expressly provided in this declaration. Other than its duties with respect to the FHSA Assets expressly stated in this declaration, the Trustee shall not be required or expected to take any action with regard to an investment without your prior instructions.

You shall not sign any document or authorize any action for the FHSA in the name of the Trustee or the Agent, including permitting any of the FHSA Assets to be used as security for a loan, per 146.6(11), the FHSA cannot be used as a security for a loan.

6. Non-Qualified Investments and Excess Contributions: You are responsible for any tax, interest or penalties (collectively, the "Charges") imposed under Applicable Tax Legislation or by any other provincial or federal regulatory authorities as it pertains to the Contributions and investments in the FHSA except for the Charges and Income Tax that the Trustee is liable under the Act and that cannot be deducted from the FHSA Assets. If the FHSA becomes liable for any Charges, You will be deemed to have authorized us to sell or withdraw any of the FHSA Assets and obtain a fair market value that We, in our sole discretion, consider appropriate to pay any Charges to the FHSA and We will issue notice to You as prescribed under the Act in respect of any such transaction. We will not be liable for any loss or income taxes incurred as it pertains to the collection of unpaid Charges. It is your sole responsibility to provide appropriate documents supporting the fair market value of FHSA Assets not publicly traded on a recognized stock exchange within the meaning of Applicable Tax Legislation. Furthermore, We may deem FHSA Assets as worthless and remove them from the FHSA if You cannot provide documents supporting their fair market valuation as We may impose. We will not be liable for any Charges imposed on You or the FHSA under Applicable Tax Legislation or by any provincial or federal regulatory authorities related to the removal of FHSA Assets from the FHSA.

- a) Contributions to the FHSA;
- b) Name, amount and cost of investments purchased or sold by the FHSA;
- c) Purchases and sales of investments We hold for You in the FHSA;
- d) Any income or loss earned or incurred by the FHSA;
- e) Withdrawals, transfers and any other payments from the FHSA; and
- f) The balance of the FHSA.

**8. Income Tax Receipt :** On or before March 31 of each year, We will send to You a receipt showing Contributions made by You during the preceding year. You will be solely responsible for ensuring that any deductions claimed for income tax Purposes do not exceed the permitted deductions under the Applicable Tax Legislation.

**9. Statements:** We will issue statements for the FHSA at least once annually or more frequently as determined by us, in our sole discretion. Should there occur full or partial nonpayment of fees referred to in paragraph 16 hereof, We may, in our sole discretion, cease the issue of statements for the FHSA.

**10. Withdrawals:** You may, by written instructions or by other manner of communication acceptable to us, for any reason other than the Purpose, request that We pay You all or any part of the FHSA Assets. In order to make such payment, We may sell all or part of any of the investments, to the extent We deem appropriate. We will withhold any income taxes or other taxes and charges required on the withdrawal of funds and pay You the balance, after deducting any applicable fees and expenses. We will have no liability to You in respect of any sold FHSA Assets or for any losses that may result from such sales. In the event that You seek a withdrawal of some, but not all, of the FHSA Assets, in accordance with the provisions herein, the Trustee reserves the right to require that all assets or certain assets other than those requested by You be distributed.

**11. Refunds of Excess Contributions:** You may send us written instructions to refund an amount to reduce the taxes otherwise payable under Part XI.01 of the Act relating to Contributions that exceed the limits permitted under Applicable Tax Legislation. We will not be responsible for determining the amount of any such refund. Prior to us processing your written instructions, You will ensure sufficient cash is in the FHSA to cover the amount requested or We will refund an investment in-kind equal to the fair market value at the time of the transaction. We will issue notice to You as prescribed under the Act in respect of any such transaction. Once the refund is issued and the notice provided, We no longer have any further liability or duty to You for the FHSA Assets that have been refunded.

**12. Closing the FHSA:** Your FHSA will cease to be an FHSA at the earliest of the following times:

- a) the end of the year following the year in which the earliest of the following events occur:
  - i) the 14th anniversary of You first opening an FHSA;
  - ii) You turn 70 years of age; or
  - iii) You make your first qualifying withdrawal; or
- b) the end of the year following the year of the death of the last Holder;
- c) the time at which the FHSA ceases to be a qualifying arrangement; or
- d) the time at which the FHSA is not administered in accordance with the conditions imposed under Applicable Tax Legislation. (the "Closing Date").
- e) at a later time specified by the minister in writing

You must notify us in writing at least 90 days prior to the Closing Date. This notice must also give us your instructions to either transfer the FHSA Assets on or before the Closing Date to a RRSP or RRIF.

If We do not receive your notice and instructions, We will sell the FHSA Assets, subject to the requirements of the Act, and, if the cash in the FHSA, less any sale costs and other related fees and charges (the "**FHSA Proceeds**") exceeds \$10,000 (or such other amounts as We may in our sole discretion determine), We will prior to the end of that year transfer the FHSA Proceeds to a RRSP or

RRIF for You and You hereby appoint us (and/or the Agent) as your attorney(s) in fact to execute all such documents and make elections as are necessary to establish the RRSP or RRIF. You will be deemed, as applicable, (i) to have elected to use your age to determine the minimum amount payable under the RRIF; (ii) not to have elected to designate your spouse or common law partner to become the successor annuitant of the RRSP or RRIF on your death; and (iii) not to have designated any Beneficiary of the RRSP or RRIF. We will administer such RRSP or RRIF as Trustee in accordance with the provisions of the Act. If the amount of the FHSA Proceeds is less than \$10,000 (or such other amounts as We may in our sole discretion determine), We will deposit the same, net of any required withholding, in a non-registered interest-bearing deposit account on your behalf and We will be entitled to collect administration fees directly from that account.

**13. Transfers to the FHSA:** You may request a transfer of amounts to the FHSA from another "FHSA" or any other source permitted under Applicable Tax Legislation or other applicable legislation. The Trustee may, in its sole discretion refuse to accept the property into the FHSA for any reason whatsoever and authorizes to transfer out of the FHSA to the Holder, without notice, any property of the FHSA the Trustee believes is not or may not be a qualified investment. The terms and conditions of the FHSA will be subject to any additional terms or conditions that may be required to complete the transfer according to applicable legislation.

**14. Transfers from the FHSA:** You may request a transfer of all or part of the FHSA Assets to an FHSA, RRSP or RRIF that is registered under Applicable Tax Legislation under which You are the Holder or annuitant. All transfer requests may be subject to tax under Applicable Tax Legislation and any other related fees or costs. We will process your transfer request within a reasonable period of time after We have received all completed documents as required by us and applicable legislation. Once the transfer is issued, We no longer have any further liability or duty to You for the FHSA Assets transferred.

**15. Transfers for Division of Property:** You may request a transfer of all or part of the FHSA Assets to an FHSA or under which your spouse or commonlaw partner (within the meaning of Applicable Tax Legislation) is the Holder if the transfer is made under the terms of a decree, order or judgment of a competent tribunal, or of a written separation agreement, that relates to the division of property between You and your spouse or common-law partner or former spouse or common-law partner in settlement of rights arising out of or on the breakdown of your marriage or common-law partnership. Any transfer requests may be subject to any tax under Applicable Tax Legislation and any other related fees or costs (including fees charged by the Trustee, the Agent, or any third-party payable to You). We will process your request within a reasonable period of time after We have received all completed documents as required by applicable legislation and us. Once the transfer is issued, We no longer have any further liability or duty to You for the FHSA Assets transferred.

**16. Fees:** We may charge You or the FHSA fees for services We provide to You or the FHSA from time to time in accordance with our current fee schedule. We will give You a minimum of 60 days notice of any change in our fees. We are entitled to reimbursement from You or the FHSA for all Trustee fees, mortgage foreclosure fees, disbursements, expenses and any other charges reasonably incurred by us in connection with the FHSA. We are entitled to deduct our unpaid fees, disbursements, expenses and any other charges from the FHSA Assets and where insufficient cash is available, You authorize us to sell or withdraw any of the FHSA Assets and obtain a fair market value that We, in our sole discretion, consider appropriate to collect unpaid fees, disbursements, expenses and any other charges. We will issue notice to You as prescribed in the Act in respect of any withdrawals from the FHSA Assets and We will not be liable for any loss or income tax incurred as such loss or tax pertains to the collection of any unpaid fees, disbursements, expenses and any other charges.

**17. Social Insurance Number:** The social insurance number that You provide on the Application shall be deemed a certification by You of its truth and You give us your undertaking to provide additional evidence if We require proof of its validity.

**18. Proof of Age:** Your statement of your date of birth in your Application will be deemed to be a certification of your age and your undertaking to provide any further evidence or proof of age that may be required for the Purpose of determining the Closing Date.

**19. Designation of Beneficiary:** Where applicable legislation permits, You may designate one or more Beneficiaries to receive the FHSA Assets or the proceeds from the sale of the FHSA Assets on or after your death. You may make, change or revoke a Beneficiary designation by providing us with a written instruction in a form acceptable to us. When the FHSA Assets or the proceeds from the FHSA Assets have been distributed to your designated Beneficiary, even though the designation may be invalid as a testamentary instrument, We will be fully discharged of any liability under this declaration.

**20. Death of an FHSA Holder:** Upon verification of a benefit entitlement under Applicable Tax Legislation, We will require, in our sole discretion, satisfactory evidence of your death and any other documents as it pertains to your death prior to proceeding with a request to distribute the FHSA Assets or the proceeds from the FHSA Assets less any tax under the Applicable Tax Legislation and any other related fees or costs. If You have designated more than one Beneficiary under your FHSA, We will distribute FHSA Assets as designated by You. If We cannot establish a valid designation of Beneficiary or Beneficiaries, We will distribute the FHSA Assets to your estate. Once the FHSA Assets are transferred or the proceeds of the sale of the FHSA Assets are paid, We no longer have any further liability or duty to your heirs, executors, administrators or legal representatives.

**21. Ownership and Voting Rights:** We may hold any investment in our own name, in the name of our Issuer or Agent, in bearer form or in such other name or form, or with any such custodian, clearing corporation or depository, as We may determine. We may generally exercise the power of an owner with respect to the FHSA Assets, including the right to vote or give proxies to vote in respect thereof, or to sell assets to pay any taxes, assessments or charges in connection with the FHSA (other than those taxes, assessments and charges that the Trustee is liable for under the Act and that can't be paid out of the FHSA Assets). You authorize us or the Agent, if the FHSA at any time has a cash deficit in one or more currencies, to charge against the FHSA interest on the cash deficit and to select which FHSA Assets to sell. In exercising our rights and carrying out our responsibilities hereunder, We may employ Agents and advisors, including legal counsel, and may act or not act on the advice or information of any such Agent or advisor.

**22. Documentation:** Notwithstanding anything to the contrary herein, the Trustee may require such satisfactory instructions, releases, indemnities, tax clearance certificates, death certificates and other documents as the Trustee in its discretion deems appropriate.

**23. Instructions:** The Trustee and the Agent shall be entitled to rely upon instructions in writing, received from You or from any person legally authorized in writing, in accordance with applicable legislation, by You to give instructions on behalf of You or from any person purporting to be You or such designated person, as if they were from You. Without limiting the generality of the foregoing, the Trustee and the Agent are hereby authorized to rely upon instructions sent by e-mail, facsimile, web applications, and other similar unsecured electronic methods ("Electronic Methods") by persons believed by the Trustee and Agent to be authorized to give instructions on behalf of You. Subject to applicable legislation, the Trustee or the Agent may, without incurring any liability to You or any other person, decline to act upon any instruction.

**24. Notices:** Any notices, demands, orders, documents or any other written communication We may forward to You by i) mail, postage paid, to your address indicated on the Application (or subsequent written notification of a new address which We acknowledge received) shall be deemed to be received by You three days after such mailing; and ii) any of the Electronic Methods shall be deemed to be received by You when directed to an electronic mail address at which You have consented to receive notice. You acknowledge that We shall

be under no further obligation to locate You for the Purpose of forwarding any such notices, demands, orders, documents or any other written communication.

**25. Restrictions and Security for Indebtedness:** No advantage that is conditional in any way on the existence of the FHSA may be extended to You or to a person with whom You do not deal at arm's length, other than the benefits and advantages permitted under Applicable Tax Legislation. The trust is prohibited from borrowing money or other property for Purposes of the FHSA. The FHSA interests may be pledged or assigned as security for indebtedness in whole or in part in accordance with the provisions of subsection 146.6(11) of the Act. While there is a Holder of the FHSA, anyone, other than You or us, is prohibited from having any rights under the FHSA relating to the amount and timing of distributions and investing of funds.

**26. Amendments:** We may from time to time, in our sole discretion, amend the terms of the FHSA and this declaration, providing that such amendments shall not disqualify the FHSA as a qualifying arrangement within the meaning of Applicable Tax Legislation. We will obtain approval from the necessary provincial and federal authorities if any amendments are made and as required. We will provide You with 30 days' notice of any amendments.

**27. Delegation of Duties:** Without limiting our responsibility as Trustee of the FHSA, We may appoint Agents and may delegate to our Agents the performance of administrative and any other duties required under the FHSA and declaration. We may engage accountants, brokers, lawyers or others for their advice and services and may rely on them for the same. We may pay to any Agent or advisor a fee under the provisions of this declaration but We will not be liable for any acts, omissions or negligence of any of our Agents or advisors, nor our reliance on our Agents or advisors, so long as We have acted in good faith. We acknowledge that We are ultimately responsible for the administration of the FHSA.

**28. Liability of Canadian Western Trust Company:** The Trustee will exercise the care, diligence, and skill of a reasonably prudent person to minimize the possibility that the FHSA holds a non-qualified investment or a prohibited investment (as defined under the Act) for an FHSA. The Trustee is not responsible for any losses incurred by the FHSA as a result of any loss or diminution of the FHSA Assets. We are entitled to act upon any instrument, certificate, notice or other writing believed by us to be genuine and properly signed or presented. We shall be entitled to accept same as conclusive evidence of the truth and accuracy of the statements contained therein. When the FHSA is terminated and all of the FHSA Assets are paid out, We will be released and discharged from all responsibility or obligation in connection with the FHSA.

We, our officers, employees, and Agents will accept investment instruction made in good faith by You or your authorized Agent, dealer, or Agent representative. We will not be liable for any expense, liability, claim, demands, taxes, damages, losses or penalties imposed on us or the FHSA as a result of us acting in good faith on your authority or the authority of your authorized Agent, dealer or Agent representative except for those taxes the Trustee is liable under the Act and that cannot be deducted from the FHSA Assets. We will not be liable for any Charges incurred in performing our duties under the FHSA, the declaration or any additional terms and conditions which may apply to the FHSA under applicable legislation in connection with any transfers by the FHSA, unless caused by willful misconduct, reckless disregard or gross negligence by us, our officers, employees or Agents.

**29. Indemnification:** You, your heirs, executors, administrators, legal representatives or assigns and each Beneficiary under the FHSA will at all times indemnify the Trustee, its directors, officers, employees and Agents and their respective heirs, executors, administrators, personal representatives, successors, assigns and Agents directly and out of the FHSA Assets for or any and all (i) expenses, liabilities, claims, demands, taxes, penalties or charges levied or imposed on us in respect of the FHSA and the FHSA Assets (except for those taxes and penalties the Trustee is liable under the Act and that can't be deducted from the FHSA Assets); (ii) costs incurred by us in performing our duties under this declaration; or (iii) any losses incurred by us as a result of any, purchases, sales, or retention of any investments, payments or distributions

out of the FHSA made according to these terms and conditions, or acting or declining to act on any instructions given to us, whether by You, a person designated by You or any person purporting to be You or the person designated by You.

The Trustee shall be indemnified out of the FHSA Assets in respect of any costs, expenses, charges or liabilities whatsoever that may arise out of the Trustee's good faith compliance with any law, regulation, judgment, seizure, execution, notice or similar order or demand which lawfully imposes on the Trustee a duty to take or refrain from taking any action concerning the FHSA or the FHSA Assets, or to issue payment from the FHSA Assets, with or without instructions from You or in contradiction of your instructions. The Trustee or the Agent retains the ability to restrict trading, withdrawals and transfers upon receipt of an order or demand. The Trustee or the Agent will not be liable for any decreases in account value during the restriction period. In order for any related restriction to be removed from your account, You must provide proof satisfactory to the Trustee in its sole discretion, that it is no longer applicable. The Trustee may permit any duly authorized party to have access to and the right to examine and make copies of any records, documents, paper and books involving any transaction of the FHSA or related to the FHSA and shall similarly be entitled to indemnity out of the FHSA Assets for so doing. In the event the FHSA Assets shall be insufficient to indemnify the Trustee fully in any such regard, by establishing the FHSA You agree to indemnify and hold the Trustee harmless for any such costs, expenses, charges or liabilities.

**30. Replacement of Trustee:** We may at any time resign as Trustee of the FHSA by giving You and the Agent 60 days written notice, or such shorter period of notice as the Agent may accept.

The Agent may remove us as Trustee by giving You and us 30 days written notice, or such shorter notice as We may accept. Upon giving or receiving any such notice of our removal or resignation, the Agent will within the notice period appoint a Successor Trustee authorized under the Applicable Tax Legislation and any other applicable legislation (the "**Successor Trustee**"). If a Successor Trustee is not found within such notice period, We and/or the Agent may apply to a court of competent jurisdiction for the appointment of a Successor Trustee. Any costs incurred by us in securing the appointment of a Successor Trustee will constitute a charge against the assets of the FHSA and will be reimbursed from the FHSA Assets unless borne personally by the Agent. Our resignation or removal will not be effective until a Successor Trustee is appointed.

In the event of a change of Trustee, We will transfer the FHSA to the Successor Trustee within 30 days after the effective date of such change. Such a transfer will be subject to the requirements of paragraph 14 hereof.

**31. Unclaimed Balances:** The FHSA Assets may be deemed to be abandoned or unclaimed as per the definitions of any applicable legislation. In addition to any timelines prescribed by legislation, the Trustee may, at its sole discretion, deem an account to be abandoned and any property to be unclaimed.

The Trustee may, after making reasonable efforts to contact You, withdraw the abandoned amounts and may, in its discretion, liquidate part or all of the abandoned property. Any such liquidation shall be made at such prices as the Trustee may in its discretion determine to be the fair market value of the property at the time. In the case of investments which are illiquid or which have no readily ascertainable market value, the Trustee may in its discretion sell the investments to the Agent for the Agent's own account, at such prices as the Trustee considers fair and proper.

The property and/or the proceeds of liquidation may be remitted to the appropriate government agency. In the alternative, the Trustee may, in its sole discretion, allocate the property or proceeds of liquidation to a pooled account for dormant amounts. The terms, jurisdiction, and other details of this account will be determined by the Trustee, and in the Trustee's sole discretion.

The Trustee may also, in its sole discretion, allocate the property or proceeds of liquidation to an existing account in your name, or to a new account which would be opened on your behalf.

You may at any time, or as prescribed in any applicable legislation, instruct the Trustee to return the property or proceeds of liquidation to your control and/ or possession. Unless prescribed by applicable legislation, You have no further claim on amounts removed from your accounts, when such accounts are closed by the Trustee.

The Trustee and/or the Agent may charge reasonable expenses incurred in the administration of this process as set out in paragraph 16, hereto.

As part of the Trustee's program to manage unclaimed property, the Trustee may engage a third party in order to contact You. You authorize the Trustee to take this action and share your personal information reasonably required to contact You.

**32. Amendments to this declaration of trust:** We may from time to time amend this declaration with the approval, if required, of the applicable taxation authorities as long as the amendment will not disqualify the FHSA such under the Applicable Tax Legislation. We will give You 30 days written notice of any amendment unless it is made for the Purpose of satisfying a requirement imposed by the Applicable Tax Legislation, in which case We may or may not notify You within that period, or at all.

**33. Governing Law:** The terms of the FHSA will be construed, administered and enforced according to the laws of the Province of British Columbia and the federal laws of Canada applicable in British Columbia.

**34. Reference to Statutes:** All references herein to any statute, regulation or any provision thereof will mean such statute, regulation or provision as the same may be re-enacted, amended, or replaced from time to time.

**35.** Access to File (Applicable in Quebec Only): You understand that the information contained in your Application will be maintained in a file at the Agent's place of business. The object of this file is to enable us and the Agent, and our respective Agents or representatives, to access your Application,

answer any questions You may have regarding the Application and your FHSA, and manage your FHSA and your instructions on an ongoing basis. Subject to applicable legislation, personal information contained in this file may be used by us or by the Agent to make any decision relevant to the object of the file and no one may have access to the file except us, the Agent, our respective employees, Agents and representatives, any other person required for the execution of our or the Agent's duties and obligations, You and any other person that You expressly legally authorize in writing. You are entitled to consult your file and to have anything in it corrected. In order to exercise these rights, You must notify us in writing.

**36. Group FHSA:** If the FHSA is part of a Group FHSA. You are required to be an employee or member, or the spouse or common-law partner of the employee or member, of the sponsoring organization of the Group FHSA named in the Application (the "Group Sponsor"). You accept the Group Sponsor as your Agent for the purposes of constituting the FHSA. Upon your ceasing to be an employee or member of the Group Sponsor and upon notification from the Group Sponsor being received by us, the following will apply:

- a) We will not accept any further Contributions to this FHSA; and
- b) You shall provide us with written notice to transfer the FHSA to a selfdirected FHSA with us or another financial institution which is not part of the Group FHSA. If We do not receive your written instructions within fifteen (15) days from the date We receive notice from the Group Sponsor, You will be deemed to have instructed us to transfer FHSA Assets and to act as your attorney to execute documents and make elections necessary to establish another FHSA, selected by us in our sole discretion and to apply for registration of such FHSA under Applicable Tax Legislation.

**37. Binding:** The terms of this declaration will be binding on your heirs, executors, administrators or legal representatives and permitted assigns and our Successor Trustees.

To request an alternate format of this form, please contact us at service@ci.com or 1-800-792-9355.



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